

Office Ref EXP161107
14 July 2008

Dear Student ,

Thank you for contacting Dental Nursing Australia for information regarding Dental Assisting (*Dental Nursing Courses*). The nationally recognised Certificate IV Dental Assistant programme is delivered in a full-time, part-time and correspondence mode all over Western Australia and is fully supported by the Australian Dental Association of W.A.

Dental Nursing Australia is a quality training provider and has won the State Training Excellence Award "Small Training Provider of the Year 2002" and finalist 2003, (Commendation) in 2004, 2005 and 2007 with the Department of Education and Training in W.A.

Applications and enrolments are taken throughout the year for **Full-Time, Part-Time and Correspondence programmes. Most programme** commence early February of each year., following the school year. Perth programmes also have mid year intakes. Correspondence programmes have staggered intakes throughout the year.

Regional programmes are able to enjoy Government Funded programmes with their training. Only so many places are kept for these Government funded programmes. They generally fill very fast, so early applications and interview will be accepted to make the most of these opportunities.

The Certificate IV programme is made up of the Certificate III Dental Assisting (HLT318802) which also includes:

Certificate IV Dental Assisting (Dental Radiography) (HLT40702) *and* Certificate IV Dental Assisting (Assistance during General Anaesthesia and Conscious Sedation) Theatre Skills & Oral Surgery (HLT40802).

Graduates, on completing this course, attain three certificates in Dental Assisting, providing them with the highest qualifications in Australia and diverse employment options in the dental profession. Graduates will be equipped for immediate employment in the Private or Government sector of the dental profession as a Qualified Dental Assistant and meet entrance requirements to a number of university programmes.

Our graduates sustain 99% employment rates, attracting the highest pay rates in the dental profession. Employment and further career support is available throughout the training programmes and once graduated.

Four modern training centres are centrally located near transport, restaurants, shops and free parking.

Southbank Centre, 38 Meadowvale Avenue, **South Perth** (Along side South Perth foreshore)
Unit 1, 76 Spencer Street **Bunbury**; and
Unit 7, 2D Peel Street **Mandurah** in the Endeavour Centre
8 Grosvenor Close Woorree Geraldton Progressive Training Centre

with equipped dental clinics, dental facilities and comfortable lecture theatre areas.

Our staff are world class in the dental profession and provide a caring, supportive environment for learning. Our programmes are very family orientated with training within school hours and school holidays off. Packaging and customisation of training is carried out for the individual student when parenting issues or family commitments require you to miss areas of the programme.

Students will also be involved with *work experience* in the field one day a week and visits to Government and private dental clinics for the latest dental technology. Dental Nursing Australia make all the arrangements for the work experience and cover all insurance.

Excursions are also included with visits to the Oral Health Centre of W.A., Edith Cowan University Princess Margaret Hospital, local hospitals, pathology laboratories, radiography clinics, dental technician laboratories, dental surgeries and numerous other centres of interest.

Guest Lectures from the dental profession are also rostered throughout the programme to provide their expertise and share their knowledge in specialist areas of dentistry.

Minimum Entrance Level Required: The completion of Year 10, a C level in English and Maths *or* the demonstrated equivalent through employment, work experience, life experiences or courses attended. (*Evidence indicating you would be capable of successfully completing a Certificate IV level programme*).

Personal Interview: A personal interview is part of the selection process and provides the applicant with the opportunity to demonstrate communication skills and personal attributes they can offer the Health Profession. It also provides an orientation to the career opportunities in the dental profession and structure regarding the programme training

The **closing date** for 1st round offers is generally the end of February each year for the commencement of the year programmes and end of August for the mid year intake programmes. Early applications will have priority once programmes start to reach capacity.

South Perth Training College:

Part-time: One day per week over an 18 month period (Tuesday) and some classes are run on a (Wednesday) or (Thursday) depending on the year you start. 9.00 a.m. to 3.00 p.m. with all school holidays off. An additional day per week work experience is also included in the programme commencing in the second term. Training fee: \$4,995.00.

Full-time: Four days per week 9.00 a.m. to 3.00 p.m., including one day of work experience, over 12 months. Training fee: \$6,995.00.

Flexible payment plans are available for all fees

Programmes commence with the school year in early February with mid year intake in the Perth programmes.

Dental Nursing Australia delivers Nationally Recognised programmes and are nationally accredited. Students are eligible to apply for Austudy, Youth Allowance or “Transition to Work” schemes through agencies such as Centerlink, Centrecare, Mission Employment and Job Futures.

Correspondence Students

Correspondence training is also available and has been a very successful delivery mode throughout our training programmes for many years. Correspondence students are eligible for immediate commencement throughout the year and have their own personal Portfolio Manager who supports and mentors their learning journey. *Recommended for Dental Assistants who are already in the profession, without a formal qualification and who are unable to access the part-time programmes.*

The programmes are run across Western Australia to rural and remote locations, as well as metropolitan and Eastern States areas. Training Fee: \$3,995.00 and can be arranged through a payment plan.

Skills recognition is also available, providing an opportunity to receive recognition for past experiences in the dental profession or modules/courses you have achieved in the past.

Formal Graduations are arranged for all training colleges, for Graduates to celebrate their achievements with family and friends.

Further Post Graduate programmes are also available for Graduates to continue their learning and careers in the Dental Profession.

The latest course information can be posted out, along with an application form for your convenience. *Information and application forms are also available on the web site: www.dentalnursingaustralia.com*

Dental Nursing Australia takes great pride in providing a supportive, enjoyable learning environment to meet the individuals' special needs in achieving a professional career and successful employment.

Should you require assistance with your application or require further information, please phone 1300 855 503 or email to admin@dentalnursingaustralia.com

We look forward to receiving your application and wish you well with your future endeavours to enter the Dental Health Profession.

Yours sincerely

Susan Lawton

Director
Kingston Training and Employment Pty Ltd